CQI 28 Traceability Guidelines Training Programme Outline

Course Overview

CQI 28 Traceability guidelines training course is focused on educating individuals about the principles and practices of traceability in various industries. It covers topics such as data recording, labeling, documentation, and quality control measures to ensure the ability to trace products or components throughout the supply chain. This training helps participants understand the importance of traceability for product safety, compliance, and quality assurance. It is particularly valuable in sectors like food, pharmaceuticals, and manufacturing, where maintaining a clear record of product origin and movement is essential for regulatory compliance and consumer safety.

Who should attend?

Departments involved in handling product right from RM Purchasing to FG Dispatch, Purchase Engineer, Store Keepers / Officer, Product / Operation, QA / QC, Project Managers, Dispatch & Logistics Manager, etc.

Course Duration – 01 Day

Organizational Objective or benefits

1. To have a team with complete knowledge & understanding of CQI 28 traceability guidelines.
2. Learn best practice approaches and solutions for traceability requirements.
3. Understand the scope of the CQI 28 Traceability Assessment
4. Prepare to conduct an assessment of the traceability system to ensure it provides accurate and detailed traceability to pinpoint affected product
5. Confidence in facing and successful compliance satisfaction during CQI 28 audits.

Learning / Program Outline

- Introduction
- Traceability Overview
- IATF 16949 Requirements for Traceability
- Customer Specific Requirements for Traceability
- Elements for a Robust Traceability System
- Traceability Needs
- Logistical Considerations
- Technology Alternatives
- Inventory Control
- Data Retention and Retrieval
- Traceability System Management

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- Traceability Scenario Best Practices
- Activity Hand Book Exercise
- Traceability Assessment Worksheets

Training methodology & Benefits

1. Class room activity based & Group discussion
2. Online & Virtual modes

Process tables
Common pitfalls
Q & A

Pre-Requisite

Experience non-conforming product, warranty claims, and defect analysis would be beneficial but not mandatory.

Take away for participants

Presents a hands-on exercise to learning the Traceability guidelines as a special process.

Standard edition details: CQI Standard latest edition will be used during the training

Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course & pass the examination.